

MINUTES OF MEETING OF THE BOARD OF PUBLIC WORKS, AUGUST 13, 1948.

The Board of Public Works met in the office of the Governor, State House, Annapolis, Maryland, on Friday, August 13, 1948.

There were present: Wm. Preston Lane, Jr., Governor
James J. Lacy, Comptroller
Hooper S. Miles, Treasurer.

Mr. Walter N. Kirkman, Director of the Department of Budget and Procurement, also attended the meeting.

Mr. John B. Funk, Chief Engineer of Maryland, attended the meeting.

MINUTES:

The Minutes of the meeting of June 29, 1948, copies of which were sent to each member of the Board, were approved.

MARYLAND TUBERCULOSIS SANATORIA:

Dr. Robert H. Riley, Director, State Department of Health, and Dr. Allen Freeman, Consultant to the State Department of Health on tubercular problems, appeared before the Board in connection with the work of the Maryland Tuberculosis Sanatoria.

- 1- They took up with the Board the matter of chest surgery which it has been impossible for the State to do at any of its branches and for which it was expected an addition would be made to the Mt. Wilson Branch for this work. In the discussion which took place, it was stated that some chest surgery work was being done at the Baltimore City Hospitals under an arrangement which was made with the City authorities and that with the City proposing, at this time, to enlarge its accommodations in the City Hospitals, it was important to know whether the State would be willing to enter into definite arrangements to have its patients given the use of these proposed facilities, because if such an arrangement were to be made, it would mean that this work would have to be taken into consideration in the planning of the addition to the City Hospitals.

As it was felt that the State would very likely be interested in providing its own facilities at Mt. Wilson in the future, the Board decided it did not want to enter into any permanent arrangement with the City authorities for the State to have its work done at the City Hospitals, but it did advise Dr. Riley and Dr. Freeman that arrangements could be made to continue to have the work done at the City Hospitals until such time as the State would be able to take care of its own work. In order that the City may have some assurance as to the length of time its facilities would be used by the State, the Board stated it would be agreeable to assuring the City that the arrangements would continue for at least the next two years.

The Board approved the request of the State Department of Health for authority to enter into an arrangement with the City for the payment by the State of the cost of doing this work, which, at the present time, is approximately \$8.50 a day per patient for maintenance.

The Board also approved Dr. Riley's recommendation that arrangements be made to have consultant services at a cost of approximately \$5,000 per year, and that provision be made for payment of fees, not to exceed \$50.00 in any one case, to doctors from other hospitals who are interested in chest surgery work and would assist in the operations.

- 2- The Board discussed with Dr. Riley the matter of payment by private patients for services received by them at the State Tubercular institutions. This matter had been discussed at a previous meeting of the Board when it was learned that the State Board of Health had discontinued collecting fees from certain patients.

After Dr. Riley had set forth the reasons why it was thought desirable to eliminate all fees and the fact that the fees involved during the course of the year were negligible compared to the cost of operating the institutions, the Board approved Dr. Riley's recommendation that the action of the State Board of Health

in authorizing the discontinuance of these fees be sustained.

- 3- Dr. Riley discussed with the Board the shortage of beds at the Tuberculosis Sanatoria and recommended that the several shacks at the State Sanatorium be renovated so as to accommodate patients at this time and thereby relieve, to a certain extent, the present need for accommodations for additional patients.

The Board requested Mr. Funk to make a survey of the shacks and report at a later meeting as to what would be necessary to condition these buildings to house patients.

- 4- The Board took up the matter of request of the State Department of Health for permission to purchase equipment for the several branches of the Tuberculosis Sanatoria, as outlined in a list submitted by Dr. Riley with his letter of May 25, 1948 at a previous meeting, with the total cost of the equipment being estimated at \$118,718.00, the money for which is provided in the General Construction Loan of 1947.

After a discussion of this matter, it was decided that most of the equipment was necessary and desirable. And, upon the recommendation of Mr. Kirkman that the list could be screened and the amount to be expended reduced to \$98,000.00, the Board approved the purchase of the equipment accordingly, with payment to be made from the appropriation "Deferred Maintenance and Improvements of Public Buildings".

- 5- Upon the recommendation Of Mr. Kirkman, the Board approved the award of a contract by the Maryland Tuberculosis Sanatorium-State Sanatorium to The Kahl-Holt Company, in the amount of \$545.93, for roof drainage materials, payable from the special allotment of funds authorized by the Board on December 9, 1947, of \$34,000.00.

- 6- Also, see page 398 of these Minutes.

STATE DEPARTMENT OF EDUCATION:

- 1- Mr. B. M. Benson, Auditor for the State Department of Education, appeared before the Board in connection with a letter addressed to the Board under date of August 3, 1948, by Dr. T. G. Pullen, Jr., State Superintendent of Schools, requesting authority to proceed with the construction of two additional floors above the dining room extension, to make it possible to accommodate 24 more boarding students, at Frostburg State Teachers College, in connection with the contract now in process which the school has with the John I. Vandegrift, Company, of Cumberland, for work approved by the Board at a previous meeting.

After due consideration of this matter, as set forth in Dr. Pullen's letter and the further explanation by Mr. Benson, the Board approved the request that the additional work be done at a cost of \$34,900, plus architect's fee of \$2,094.00 and \$2,500 for the purchase of equipment to furnish the new rooms, or a total of \$39,494.00. The funds for the payment of this additional work will come from the following sources:--

General Construction Loan of 1939	\$11,977.00
Excess fee for the fiscal year ending June 30, 1948	10,050.00
General Construction Loan of 1947	2,737.00
Post War Construction Fund	14,730.00.

The Board also approved Change Orders 1 through 13 to the John I. Vandegrift Co. contract for \$5,768.91, which amount includes architect's fees, and the City of Frostburg charge for moving drainage and sewage pipes for \$715.00, as requested in Dr. Pullen's letter of August 3, 1948. Funds for these changes have already been provided through authority of the Board.

- 2- Upon the recommendation of Mr. Funk, the Board approved the award of the following contracts by Salisbury State Teachers College, payable from the \$15,000.00 which was transferred to Budget Item #201 of the school as of June 28, 1948:-

Exterior waterproofing, caulking, pointing, etc. -	
Webster Waterproofing Co.	\$1,895.00
Exterior painting, glazing, etc. -	
Rock Hall Painting Contractors	5,646.00.

- 3- Upon the recommendation of Mr. Funk, the Board approved the award of a contract by the Salisbury State Teachers College to Blair Brothers, in the amount of

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\$6,683.00, for interior repairs, improvements and painting at the main school group, with payment to be made from Budget Item #201 of the institution.

- 4- Upon the recommendation of Mr. Funk, the Board approved the award of the following contracts by Towson State Teachers College, payable from the General Construction Loan of 1947:-- For pointing, caulking, water proofing, and painting --

Item #1	Kuhn & Doherty	\$890.00
Item #2	Blair Brothers	5,400.00
Item #3	Webster Waterproofing Co.	785.00
Item #4	Webster Waterproofing Co.	700.00

- 5- The Board formally approved award of contract which has been made between Frostburg State Teachers College and Neilson Bros., in the amount of \$299.20, for miscellaneous building supplies, payable from the General Construction Loan of 1947.

CONSTRUCTION:Bayside State Park:--

Mr. Funk advised that in accordance with instructions received, the Department of Public Improvements undertook the preparation of a property survey of the land now under option by the State at Sandy Point, Maryland, for use as a State Park, and the Attorney General's office is working on the property survey to the extent of searching and clearing titles of the number of deeds involved. In connection with the work being done by the Department of Public Improvements, Mr. Funk requested approval to the award of a contract to Ballard and Paddock, Land Surveyors, in the amount of \$1,600.00, for property survey.

The Board approved the request, with payment to be made from the Post War Construction Fund appropriation for the acquisition of a State Park area.

Clerks of the Work:--

The Board formally approved the transfer of \$8,700.00 from the general balance in the Post War Construction Fund to an account set up by the State Comptroller to take care of the payment of compensation to the various Clerks of the Works approved by the Board up to this time.

The Board also approved recommendation of Mr. Funk that an additional amount of \$14,000 be transferred to this account for the expenses and salaries of the Clerks of the Works, employed on a contractual basis, as the original item of \$8,700.00 set up by the State Comptroller will not be sufficient for this purpose.

Crownsville State Hospital:--

- 1- The Board took up for consideration the matter of providing temporary quarters, which matter was referred to Mr. Funk for study and report, at a previous meeting. Mr. Funk tentatively submitted two recommendations:--

- a. That construction of a purely temporary nature, with materials from the Solomon's Base be done, with the understanding that these additional accommodations would take care of the situation until the State could provide for the construction of permanent buildings in its next construction program.
- b. Or, the building of quarters of a more permanent nature, but still not one which would be intended to be permanent quarters for patients, with the understanding that this construction could be used for storage and other purposes upon the completion of permanent quarters for patients to be provided for in the next construction program.

After much discussion of this matter, it was decided to defer any action until the next meeting of the Board, with Mr. Funk gathering together some more information on the subject.

- 2- Upon the recommendation of Mr. Funk, the Board approved the expenditure of \$12.25 by Crownsville State Hospital for one roll of Valley Aluminum for use on Cottage No. 1 - Employees' Housing, with payment to be made from the appropriation in the General Construction Loan of 1947 for this housing.

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- 3- Mr. Funk submitted to the Board bids which had been received for the construction of four Cottages for Physicians and Staff.

The Board approved the award of a contract for this construction to Globe Improvements Company, in the amount of \$56,589.40, plus \$960.00 for Alternate No. 1 (Insulation) and \$295.00 for Alternate No. 3 (Wiring for electric range), or a total contract of \$57,844.40. Funds are available in the General Construction Loan of 1947-Cottages for 3 Physicians, \$95,000.00.

- 4- Upon the recommendation of Mr. Funk, the Board approved the award of a contract by Crownsville State Hospital to C. A. L. Wilson, in the amount of \$54.25, for the gutters and spouting in Cottage #1, with payment to be made from the General Construction Loan of 1947-Employees' Housing.
- 5- Upon the recommendation of Mr. Funk, the Board approved the award of a contract by Crownsville State Hospital to Harvey R. Howard, in the amount of \$1,100.00 for labor only, for heating and plumbing work at the institution. Payment for this work is to be made from the 1948 Deferred Maintenance Account appropriation. It is understood that the hospital has the materials necessary for this work.
- 6- Upon the recommendation of Mr. Funk, the Board approved the appointment of Turpin, Wachter & Association, Consulting Engineers, for the preparation of plans for necessary utility work to the service buildings to house attendants and physicians at the hospital, as the Department of Public Improvements is not equipped to do this work. Payment for these services is to be made from the General Construction Loan of 1947- Housing for Employees. (6% Fee)
- 7- Upon the recommendation of Mr. Funk, the Board approved the award of a contract by Crownsville State Hospital to Globe Improvement Company, the low bidder on the construction of 4 Cottages for Physicians and Staff, for the plumbing and heating installation for Cottage #1, in the amount of \$2,112.00, this bid being \$93.00 less than any of the other bids received for this work. Payment of this contract is to be made from the General Construction Loan of 1947-Housing of Employees.

Department of Budget and Procurement:--

Upon the recommendation of Mr. Kirkman, the Board approved the award of contract in the amount of \$2,730.00 to Stuart M. Christhlf & Co., for 2 material handling trucks and accessories, payable from the General Construction Loan of 1947 appropriation of \$20,000.00.

Department of Motor Vehicles:--

The Secretary brought to the attention of the Board a letter dated July 19, 1948, from Mr. W. Lee Elgin, Commissioner of Motor Vehicles, recommending the resurfacing of the original driveway and cleaning and surfacing of the dirt parking lot connected with the Department of Motor Vehicles building in Baltimore; and, also, the painting of the old parts of the offices of the Department to bring them into more presentable appearance since the completion of the two wings to the building.

This matter was referred to Mr. Funk so that he might make a study of it and report to the Board at the next meeting.

Department of Public Buildings & Grounds:--

The Board formally approved the following contracts for work in connection with the improvements to the State House and the Court of Appeals Building, and the construction of a tunnel to connect the two buildings, to carry out the project for providing additional facilities for the members of the General Assembly:--

General Elevator Company, Inc. (Elevator for State House)	\$26,750.00
John McShain, Inc.	168,385.00
Lloyd E. Mitchell, Inc. (Mechanical)	90,390.00
Blumenthal-Kahn (electrical)	27,440.00.

The funds for payment of the cost of the above contracts are provided for in the "State House Improvement Loan of 1948 - \$525,000.00", enacted by the General As-

sembly at the 1948 Special Session.

The Board also approved the appointment of Mr. Gerald A. O'Donnell as Clerk of the Works for for this work, at a salary of \$125.00 per week, with no additional pay for overtime or travel. Payment of Mr. O'Donnell's salary will be made from the ~~"State House Improvement Loan of 1948"~~ Post War Construction Fund.

Upon the recommendation of Mr. Funk, the Board approved an increase in the contract between the State and Henry A. Knott, Inc. for State House repairs to the extent of \$174.20, to take care of the cost of refinishing the floor in the Governor's Office and in the office of the Governor's Secretary, with payment to be made from the General Construction Loan of 1947.

Department of Public Improvements:--

- 1- Mr. Funk brought to the attention of the Board an inquiry received at his office relative to the policy of the State with reference to the appointment of Architects for State work.

After a discussion of this matter, it was decided that it would be well to appoint Architects resident within the State for such work as there are many architects and engineers of nation-wide reputation in Maryland who can handle almost every type of work, and that it should seldom be necessary to go out of the State for highly specialized services.

- 2- The Board approved Bulletin No. 1, prepared by the Department of Public Improvements, setting forth policy and procedures on construction of buildings and other public works and authorized its distribution to the various State agencies.
- 3- Mr. Funk submitted to the Board a request which had been received by the Department of Public Improvements from the Military Department for the preparation of drawings for the construction of an automotive shop building at Camp Holabird. The land on which building would be constructed is the property of the Federal Government and is being used for the Maryland National Guard under a revokable permit. The funds for the erection of this building are to be provided by the Federal Government.

After a discussion of this request, the Board stated it was not willing to approve such a plan as a general policy, but was willing to approve this particular request at this time. It is understood that the cost of preparation of these plans and the supervision will amount to less than \$1,000.00. Payment for this work will come from the allotment of \$5,000.00 which was authorized for the Department of Public Improvements for the preparation of plans and specifications for the Military Department, at a previous meeting.

Department of Tidewater Fisheries:--

The Secretary brought to the attention of the Board a letter which was received from the Department of Tidewater Fisheries advising that the "Lower Fishing Bay" and "Nanticoke" boats were sold for \$1,200.00 and \$101.00, respectively, with the approval of the Department of Budget and Procurement, and the proceeds credited to the department's appropriation in the General Construction Loan of 1947.

The Board approved the action of the Department of Tidewater Fisheries.

Eastern Shore State Hospital:--

- 1- Upon the recommendation of Mr. Kirkman, the Board approved award of contract by Eastern Shore State Hospital to State Use Industries, in the amount of \$390.00, for tables and chairs, with payment to be made from the General Construction Loan of 1947-Deferred Maintenance-Replacement of equipment, dining room and kitchen".
- 2- Upon the recommendation of Mr. Funk, the Board authorized the purchase of an X-Ray Unit for the Eastern Shore State Hospital from General Electric Company, in the amount of \$5,107.50, at this time. It was stated that the conversion to Alternating Current at the institution will be completed before delivery

of the X-Ray Unit would be made, as normal delivery on an item of this nature is at least three to four months, and a saving in cost would be effected by ordering the Unit at this time. Payment for the purchase of this equipment will be made from the General Construction Loan of 1947-New Barn, and Improvements to Electrical and Water Systems".

Maryland House of Correction:--

Mr. Funk submitted to the Board bids which were received for additional work in connection with the water improvements program for the Maryland House of Correction. Upon the recommendation of Mr. Funk, the Board approved the award of a contract for "Additional Filter Equipment (Contract 'C') to Henkels & McCoy in the amount of \$14,800.00, with payment to be made from the General Construction Loan of 1947-Improvements and Extension of Water Supply.

In connection with bids for "Pump, Chemical and Piping Equipment (Contract 'D') the Board requested Mr. Funk to secure new bids in the hope of getting additional bidders.

Maryland Penitentiary:--

- 1- The Secretary brought to the attention of the Board a request received from the Department of Correction that additional funds of \$16,800.00 be made available to the Maryland Penitentiary in connection with the repairs and renovations being made at the institution at this time. It was stated that it has been found that an entirely new refrigeration system should be installed, at an estimated cost of \$25,00.00, and for which the institution would have but \$8,200.00 available from funds previously authorized by the Board.

After a discussion of the matter, and it being recommended by Mr. Funk, the Board authorized the doing of this work and the transfer of \$16,800.00 from the Post War Construction Fund to supplement the funds available toward the cost of the equipment.

- 2- Upon the recommendation of Mr. Funk, the Board approved award of a contract by the Maryland Penitentiary to Talbott & Degele, Inc., in the amount of \$1,491.00, for the furnishing and installing of Kalamein Doors in Shop Building "G" of that institution. Payment is to be made from the General Construction Loan of 1947, special allotment of \$6,000.00 approved December 2, 1947.
- 3- The Board approved recommendation of Mr. Funk for execution of a Change Order in connection with the contract between Maryland Penitentiary and the Otis Elevator Company for the installation of an elevator in Shop "G" Building at that institution whereby a saving of \$661.00 would be effected and the original contract reduced to \$13,944.00.

Maryland State Police:--

- 1- The Secretary brought to the attention of the Board a communication received from Col. Beverly Ober, Superintendent, Maryland State Police, requesting permission to proceed with the taking of bids for the development of that portion of the Old Confederate Soldiers' Home, at Pikesville, which will be used as a Headquarters. Col. Ober was advised by the Military Department that the garage and shop facilities now used by the State Police are necessary for the Military Department in the expansion which is now under way.

Mr. Funk recommended the construction of Buildings "G" and "H" at the Old Soldiers' Home, and the repair and refinishing of Building "I" as follows:

Building "G" - Garage	\$17,000.00
Building "H" - Shop	48,600.00
Building "I" - Old Home to be used as offices	22,000.00
	<u>\$87,600.00</u>
Architect's Fee - 3% (O. E. Adams)	2,628.00
	<u>\$90,228.00.</u>

Mr. Funk stated that the work he recommended is a part of the entire project

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for which drawings and specifications were prepared by Mr. O. E. Adams, architect, under the Post War Construction Program.

After a discussion of the matter, the Board approved the proposed construction and authorized the taking of bids for this work. Payment for this construction will be made from the General Construction Loan of 1947.

- 2- Mr. Funk brought to the attention of the Board, under item #55 of his agenda prepared for today's meeting, the situation with reference to the Frederick and Cumberland Police Headquarters. The owner of the property leased by the Maryland State Police has advised that he will not renew the lease now in effect and which expires February 1, 1949. At Cumberland, the barracks at LaVale are most inadequate and the lot on which the headquarters is built is not suitable for continued use, mainly due to its small size.

After a discussion of the matter, the Board requested Mr. Funk to continue his investigations in this connection and advise the Board further at the next meeting.

Maryland State Reformatory for Women:--

After a discussion of the matter, the Board approved the award of a contract by Maryland State Reformatory for Women to Colwill Construction Company for the creation of eight (8) soundproof detention rooms, toilet and storage facilities, etc. at the institution, as follows:

Colwill Construction Company	\$ 4,000.00 Fee - Plus
	<u>32,450.00</u> Actual Cost of work
	\$36,450.00 Guaranteed Maximum Cost
Architect - 7% - Jamison & Marcks	<u>2,551.50</u>
	\$39,001.50 Total.

Payment for this construction work is to be made from the Post War Construction Fund.

Maryland State School for the Deaf:--

- 1- The Secretary brought to the attention of the Board a letter received from Maryland State School for the Deaf, dated July 2, 1948, advising that it has been found that the cost of Kitchen Equipment will be \$1,458.00 and Cable & Installation for electric current will be \$4,117.53, or a total of \$5,575.53. The school has funds of \$2,829.00 in the General Construction Loan of 1947 and desires to use the surplus of \$2,564.00*in Item #201 of the fiscal year 1948 and \$182.53 from Item #201 of the fiscal year 1949 to supplement the funds of the General Construction Loan of 1947.

The Board approved the use of the budget items mentioned, with the understanding that bids for this work will be secured in the usual manner and reported to the Board before contracts are awarded.

- 2- Upon the recommendation of Mr. Funk, the Board approved the award of contract by Maryland State School for the Deaf to Glen R. Nikirk, in the amount of \$2,847.00, for the painting of the entire interior of the Academic Building and the Dining Halls of the Main Administration Building of the school, with payment to be made from Item #201* of the budget for the fiscal year 1949.

Military Department:--

The Secretary advised the Board that he was in receipt of a letter from Major General Milton A. Reckord furnishing one signed copy of the Supplemental Agreement #1 to lease covering the use of the Baltimore Municipal Airport by the Maryland Air National Guard, as approved by the Board at its meeting of June 29, 1948. General Reckord also advised that the Military Department has actually secured the necessary funds for the improvement at the Municipal Airport, in the amount of approximately \$250,000.00, and that the work will be proceeded with promptly.

*Maryland State School for the Deaf-Correct amount of 1948 reserved funds-\$2,605.42

-Contract with Glen R. Nikirk paid from:

1949 budget-\$2,332.51, and
1947 bond issue-\$514.49.

Upon the recommendation of Mr. Funk, the Board approved the award of contract by the Military Department to Windsor Construction Company, in the amount of \$2,622.00, for alteration, repairs and painting at the 104th Medical Regiment Armory, Baltimore, with payment to be made from the General Construction Loan of 1947.

Upon the recommendation of Mr. Funk, the Board approved award of contract to Windsor Construction Co., in the amount of \$325.00, by the Military Department for repairs to the Strong Room of the American Legion Hall at Glen Burnie, Maryland. Payment for this work will be made from Item #201 of the 1949 budget of the department.

Maryland Tuberculosis Sanatorium:--

Mr. Funk advised the Board that during the course of the repair work to the roof and gutters and siding, at the State Sanatorium, it has been found that additional work is necessary to complete this repair work and requested approval to a Change Order of \$1,600.00 for the Monarch Roofing Company's contract in connection with this work.

The Board approved this Change Order, with payment to be made from the special allotment of funds authorized by the Board on December 9, 1947.

Miners Hospital:--

Upon the recommendation of Mr. Funk, the Board approved award of contract by Miners Hospital to The Cumberland Home Insulation Company, in the amount of \$2,875.37, for the furnishing and installing of combination weather windows, and caulking 52 windows on the first floor and 44 windows on the second floor of the hospital. Payment is to be made from Item #201 of the 1948 budget of the institution.

Montrose School for Girls:--

Upon the recommendation of Mr. Kirkman, the Board approved an increase of \$146.00 of the contract previously authorized between Montrose School for Girls and the E. Osborn Company in the amount of \$1,150.00 for a grain combine. The total contract is now \$1,296.00, payable from the General Construction Loan of 1947- Increase Capacity of Existing Cold Storage.

Morgan State College:--

The Secretary brought to the attention of the Board a letter received from Morgan State College advising that Change Order #4, in the amount of \$660.00, has been found necessary in connection with the contract between that institution and John K. Ruff, Inc. for the construction of the Dormitory for Women, bringing the contract price to \$274,705.26.

The Board approved this Change Order and authorized payment of it from Item #214 of the Post War Construction Fund, which is the account for the Dining Hall and in which there is sufficient balance to take care of this item of \$660.00.

Rosewood State Training School:--

The Secretary took up with the Board a request received from Rosewood State Training School that the Board make available approximately \$20,000 to replace funds allocated from the outstanding balance in the General Bond Issue of 1941 to the Utilities contracts approved by the Board at its meeting of May 18, 1948.

After consideration of this request, the Board felt that since it had approved the request of the school to use the available money in the General Bond Issue of 1941 to help provide funds to take care of the Utilities contracts, it did not want to replace that money from some other source to make it possible to purchase the equipment for which the money was originally made available in the General Bond Issue of 1941, and that if the school still wants the equipment, it will doubtless have to wait until the next construction and equipment program is authorized.

- 2- Upon the recommendation of Mr. Kirkman, the Board approved the award of the following contracts by Rosewood State Training School, payable from the General Construction Loan of 1947-Construction of Building to House Employees:--

Westinghouse Electric Supply Co., for 3 refrigerators	\$ 492.18
Graybar Electric Co., for 6 water coolers	1,056.00
State Use Industries, for beds, bureaus, bedside tables, armchairs and end tables	4,921.50

- 3- Mr. Funk advised the Board that it has been found to be impractical to use gypsum board from the Solomon's Base as a plaster base on the 2 Staff Cottages at Rosewood State Training School and requested approval to extend the contract of Wm. H. Sands, Inc., the existing contractor for this construction, by \$350.00 for the furnishing of regulation rock lath plaster base for the two houses.

This request was approved, with payment to be made from the General Construction Loan of 1947.

- 4- Upon the recommendation of Mr. Funk, the Board approved contract between Rosewood State Training School and Wallace Roofing Company, in the amount of \$708.00, for roof repairs (new roofs) for the Smith House and the Tipman House, with the understanding that the cost of this work will be taken care of from the current budget of the institution.

St. Mary's Female Seminary:--

The Secretary brought to the attention of the Board communications received from St. Mary's Female Seminary relative to the bulkhead construction and repairs which have been necessary at that institution.

The Board approved payment of \$21,005.22 to Smith Brothers, or the State Roads Commission, for construction of this bulkhead, from the Post War Construction Fund and the General Construction Loan of 1947.

At the same time, the Board approved an expenditure of \$200.00 to take care of repairs necessary to the bulkhead, as recommended by Mr. Funk, with payment to be made from the General Construction Loan of 1947.

St. Mary's Industrial School:--

Upon the recommendation of Mr. Funk, the Board approved the award of the following contracts for St. Mary's Industrial School, payable from the Post War Construction Fund:--

Charles T. King, Inc., for heating revisions	
and replacement of steam line	\$8,591.08
Gatch Supply Co., for roof repairs of the Band Building	651.00
Monarch Roofing Co., for roof repairs and renovations	2,300.00.

The Secretary brought to the attention of the Board a letter dated July 20th, 1948; received from Mr. Funk giving a breakdown of the maintenance items at St. Mary's Industrial School as follows:--

1- Contracts awarded --	Blair Bros., painting	\$12,217.00
	Monarch Roofing Co., roof repairs	2,300.00
	Gatch Supply Co., roof repairs	651.00
	Charles T. King, Inc., for repairs to steam lines, etc.	8,591.08
		<u>\$23,759.08</u>

2- Work recommended --

Contingency Fund for work on steam lines	\$ 1,000.00
Exterior Painting & Caulking, Band Building	1,500.00
Repair of Auxiliary Gymnasium	6,000.00
Materials only for painting 12 Class Rooms	650.00
Repaint Girders & Ceiling, #3 Dormitory	1,650.00
Repaint Recreation Room - Print Shop Building	1,000.00
	<u>\$11,800.00.</u>

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The Board approved the doing of the work as outlined by Mr. Funk in his letter of July 20th, for a total expenditure of \$35,559.08, payable from the Post War Construction Fund.

Springfield State Hospital:--

- 1-The Board approved request submitted by the Secretary of Springfield State Hospital for the award of the following contracts, payable from the special allotment of funds of \$14,894.96:--

DeVries R. Hering, for hardware at the Beale Farmhouse	\$27.03
National Wallpaper Co., for wallpaper at Beale Farmhouse	40.94
National Wallpaper Co., for wallpaper at Shipley Farmhouse	13.86.

- 2-The Board approved request of Springfield State Hospital, submitted by the Secretary, for approval of contracts awarded to The Royal Lumber Company in the following amounts:--

For 308 Railroad Cross Ties	\$ 569.80
For 500 Railroad Cross Ties	1,050.00,

with payment to be made from the General Bond Issue of 1941.

- 3- The Secretary brought to the attention of the Board a request received from Springfield State Hospital for permission to dismantle the present barn on the Shipley Farm and make plans, and receive bids, for the erection of a Quonset super-structure on the present foundation for the purpose of housing young cattle, funds for which are available in the special allotment of funds of \$14,894.00 previously authorized by the Board.

Upon the recommendation of the Department of Public Improvements and the Department of Budget & Procurement, the Board approved this request.

- 4- Upon the recommendation of Mr. Kirkman, the Board approved the award of the following contracts by Springfield State Hospital, payable from the General Construction Loan of 1947-Furnishings and Equipment for Employees Housing now under Construction:--

Baltimore Gas Light Co., for lamps	\$ 82.71
Westinghouse Electric Supply Co., for vacuum cleaners	125.91.

- 5- Upon the recommendation of Mr. Funk, the Board approved Change Order in the amount of \$149.83 in connection with the contract between Springfield State Hospital and Henry A. Knott, Inc. for the construction of 3 Staff Cottages, to cover extra electrical work. It is understood that payment for this work is to be made in materials from the Solomon's Base.

Spring Grove State Hospital:--

- 1- The Board gave formal approval to the following contracts entered into by Spring Grove State Hospital prior to the meeting of the Board held on June 29, 1948, when such obligations by State institutions and departments were disapproved for payment from the General Construction Fund:--

Maryland Wholesale Dry Goods Co., for sheets	\$225.00
Strauss & Co., for spreads	432.00
Merchants Wholesale Co., for pillow cases	47.32
Horner Woolen Mills Co., for blankets	388.80,

with payment in this instance approved from the General Construction Loan of 1947-Addition to Employees Village.

- 2- The Board approved payment of \$85.00 to The Eastern Electric Company by Spring Grove State Hospital from the General Construction Loan of 1947-Remodeling of Center Building, Kitchen and Dining Rooms, for the installation of signals on a dumbwaiter at the hospital.

- 3- Upon the recommendation of Mr. Funk, the Board approved an increase of \$353.00 in the contract between Spring Grove State Hospital and Colwill Construction Co., Inc. (Alterations to Old Center Building) for the following work:--

Installation of 3 steel lintels for structural support, and brickwork	\$225.00
Painting of 31 toilet partitions	128.00.

This contract is payable from the special allotment of funds for repairs and renovations to the Old Center Building.

- 4- The Board approved the execution of a Change Order by Spring Grove State Hospital involving the expenditure of \$1,022.00 for the installation of a high pressure steam line to supply the new laundry being installed in the Old Center Building. Payment is to be made from the funds allocated for repairs and renovations to this building.

State Department of Health:--

- 1- Upon the recommendation of Mr. Funk, the Board approved execution of the following contracts by the State Department of Health with John McShain, Inc., for additional work for the Bacteriology Building of that department:--

Supplemental Work, beyond contract dated	\$111,144.00
October 1, 1947 and Change Orders 1, 2, 3.	
Change Order, covering painting	2,000.00.

Payment is to be made from funds transferred from the Medical Care Program as authorized by the Board at a previous meeting.

- 2- The Board approved the following recommendation made by Mr. Funk relative to the Chronic Disease Hospital-Camp Ritchie, for fire protection:--

"Reference is made to the agenda of this office presented and approved by the Board of Public Works on May 18, 1948. Further study of the problem and with particular reference to the recommendation that a Fire Chief and Assistant be appointed, with quarters in the Fire House and supplementation of salaries for the additional duties, the following plan is recommended in lieu thereof:

- a. The Military Department has on duty one Fire Chief for eight hours a day. Also on duty for staggered - eight-hour periods, from 4:00 p.m. to 8:00 a.m., are three guards.
- b. The Military Department and the Health Department have agreed as follows:
 - 1- The Fire Chief will be designated to be Chief of the Guards.
 - 2- An additional guard will be added at cost to be borne 50% by the Military Department and 50% by the Health Department.
 - 3- Tours of the guards will be so arranged that one man will be on duty at the Fire House at all times.
 - 4- A direct telephone from the Camp Ritchie Hospital switchboard to the Fire House will be installed.

"Approval is requested of the above procedures in lieu of the plan approved on May 18, 1948, insofar as Item A of the agenda of this office is concerned."

- 3- The Board approved the award of a contract by the State Department of Health to The Hampshire Corporation, in the amount of \$359.00, for the installation of accoustical tile in Room 807 of the Municipal Office Building and used by the Baltimore City Health Department. Funds for this work are available from the Federal Government for the use of Baltimore City, through the State Department of Health.

State Tobacco Warehouse (Department of Budget & Procurement):--

Mr. Kirkman brought to the attention of the Board the fact that a complaint had been made to the State Tobacco Inspector by the Fire Department of Baltimore City that certain repairs were necessary to the State Tobacco Warehouse to eliminate possible fire hazards. It is estimated that the cost of this work will be \$10,000.

After a discussion of the matter, the complaint was referred to Mr. Funk for the obtaining of bids for the doing of the necessary work, with the understanding that the cost would be taken care of from the Post War Construction Fund.

Solomon's Base:--

- 1- The Secretary advised the Board of information received from the State Law Department relative to the request of the Calvert County Hospital for certain materials at the Solomon's Base which are suitable for use in the construction of the new building being erected by the hospital.

After a full discussion of the matter, the Board stated that it was willing to approve the transfer of the materials listed in a letter received from State Senator Louis L. Goldstein, dated May 7th, 1948, to the County Commissioners for Calvert County for the use of the Calvert County Hospital, in a value of approximately \$10,000.00, on the new building. It is understood that the transfer of the materials listed will not interfere with having materials available for the various State projects.

- 2- The Secretary advised the Board that the following institutions had received materials from the Solomon's Base, and made payment therefor to the State:-

Crownsville State Hospital	\$ 853.72
Springfield State Hospital	715.12
Maryland Training School for Boys	1,479.45
Maryland House of Correction	380.00
Ritchie Chronic Hospital	201.63.

- 3- The Board felt it could not approve the use of materials from the Solomon's Base for a Sunday School Building to be erected by the Wesley Chapel Methodist Church, at Jessup, Maryland, for which a request was made to Mr. Funk.
- 4- Upon the recommendation of Mr. Funk, the Board approved a further allocation of \$10,000 from the Post War Construction Fund to the account of the Solomons' Base-Operation and Overhead.

University of Maryland:--

- 1- The Secretary brought to the attention of the Board a letter received from Dr. H. C. Byrd, President, University of Maryland, dated July 13, 1948, relative to the remodeling of the N. Y. A. Building, at College Park, on which the Board deferred action at a previous meeting.

The Board felt that no action was required at this time.

- 2- Upon the recommendation of Mr. Funk, the Board approved the following work in connection with the Glenn L. Martin College of Engineering and Aeronautical Sciences:-

The Leo Butler Construction Co., for construction of sanitary sewers for the college site	\$22,300.00
The George Hyman Construction Co., change order No. 1 relative to excavation and foundation work	4,340.03,

with payment to be made from the funds set aside for this construction work in the General Construction Loan of 1947 and funds received from Mr. Glenn L. Martin.

- 3- The Board approved award of a contract by the University of Maryland to Suburban Engineering & Construction Co., in the amount of \$14,976.00, for road work construction adjacent to the Martin College Site at College Park, with payment to be made from Budget Item #1141, Fund #44799 of the University of Maryland, for outside improvements of the Martin College Site.
- 4- Addition to Central Heating Plant:- Mr. Funk advised the Board that the Consulting Engineers, Egli and Gompf, Inc., and Van Rensselaer Saxe, Designers, for the Addition to the Central Heating Plant of the University of Maryland, at College Park, have recommended that a construction company be contacted to act as coordinator of the numerous independent contractors on this work. Bids were received from three contractors, setting forth the fees which they would charge for serving in this capacity.

After due consideration, the Board approved Mr. Funk's recommendation that a Management form of contract for supervision and coordination be awarded to the

Burnap-Owens Construction Company, Inc., low bidder, in the amount of a fee of 8% of the structural cost, which fee shall in no event exceed \$16,000.00. It is estimated that the structural cost for the heating plant addition will be \$200,000.00. Payment is to be made from the General Construction Loan of 1947.

- 5- Addition to Heating Plant:- Upon the recommendation of Mr. Funk, the Board approved a contract between the University of Maryland and Standard Engineering Company, of Washington, in the amount of \$231,600.00, for the mechanical and electrical work on the alterations and additions to the Central Heating Plant at College Park. Completion is to be within 180 calendar days. Payment is to be made from the General Construction Loan of 1947.
- 6- Medical Care Center:- After a discussion of Item #20 of Mr. Funk's agenda for today's meeting, the Board approved contract between the University of Maryland and Cummins-Hart Construction Company, in the amount of \$3,480.00, for renovations which were necessary at the Medical Care Center, Baltimore, by July 1st, 1948. Payment is to be made from Budget Item M-564-Medical Care Center of the University.

The Board also authorized emergency work, estimated at \$150.00, by the University of Maryland for the Medical Care Center-Baltimore, for connecting a new waste line to the existing waste in the basement of the Old Hospital. Funds are available in Budget Item M-564 for the Medical Care Center.

- 7- The Board deferred action on request which the University of Maryland made, through Mr. Funk, for the appointment of Johannes and Murray, of Silver Spring, for the preparation of plans and specifications for the Swine Barn and Sewage Disposal System for the Animal Husbandry Department, on the Otten Farm. Mr. Funk was requested to secure further information as to the proposed erection of farm buildings on this farm.
- 8- Chemistry Building:- Upon the recommendation of Mr. Funk, the Board approved the appointment of H. W. Redmile as Engineer for the preparation of plans and specifications for plumbing, heating, electrical and ventilating work required to alter the third floor of the Old Chemistry Building, on an hourly basis, but with the understanding the total fee shall not exceed \$366.00. Funds are available in the following items:-

Budget Item #17-41 - \$3,225.00,
\$10,500.00.

Budget Item #17-32 - \$2,725.00,
Fund 31699.

- 9- Chemistry Building:- Upon the recommendation of Mr. Funk, the Board approved the doing of the following work by the University of Maryland in connection with alterations to the Chemistry Building, with payment to be made from the budget of the University:-

F. S. Bowen Electrical Co., for electrical work	\$1,695.00
Mehring & Hanson Co., for piping and ventilating work	Time and material
(Materials to be purchased through Department of	basis.
Budget and Procurement)	

- 10- Women's Dormitories:- Upon the recommendation of Mr. Funk, the Board approved Change Orders #1 to 7, inclusive, in connection with the contract between the University of Maryland and Burnap-Owens Construction Co. as originally executed for the construction of the Women's Dormitories at College Park, in a total amount of \$84,346.30. Included in these changes is the Option to include the South Wing, including toilet room for Dormitory #3, in the amount of \$87,213.00.
- 11- Upon the recommendation of Mr. Funk, the Board approved the following contracts for the Live Stock Sanitary Laboratory, College Park, payable from budget funds of the University of Maryland for the fiscal year 1947-48:-

L. T. Washington, for electrical installation	\$686.00
T. R. Richards, for boiler installation	879.00.

- 12- Upon the recommendation of Mr. Funk, the Board approved installation of a duplex electrical outlet in the office of the Dean of the Medical School, University of Maryland, at an estimated cost of \$10.00, payable from current budget funds.

- 13- Upon the recommendation of Mr. Funk, the Board approved repairs on the master switch in the air compressor in the basement of the Bressler Building of the University of Maryland, Baltimore School, at an estimated cost of \$50.00, payable from current budget funds.
- 14- Princess Anne College:- Upon the recommendation of Mr. Funk, the Board approved award of contract by the University of Maryland to Hubert R. White Hardware Co., in the amount of \$2,050.00, for hardware to be installed in the Boys' Dormitory Building of the Princess Anne College. An allowance of \$3,500.00 was included in the contract price for this construction to cover the cost of hardware.

The Board also approved acceptance of Alternate No. 11 for the installation of all electrical convenience outlets for the Boys' Dormitory at Princess Anne College, at a cost of \$700.00 in addition to the initial contract price for this construction, with the additional payment to be taken care of out of the saving effected in the purchase of hardware.

- 15- Upon the recommendation of Mr. Funk, the Board approved the award of a contract by the University of Maryland to J. R. Crocker Co., in the amount of \$37,892.00, for heating and plumbing work for the Staff Apartment at the Princess Anne College. Payment for this work is to be made from the General Construction Loan of 1947 appropriation, as well as the Post War Construction Fund allotment to supplement the original appropriation for this work.

State Roads Commission:--

Mr. Funk submitted to the Board, under Item #30 of his agenda for today's meeting, the matter of contract which had been approved for the Matapeake Ferry Terminal Waiting Room on June 9, 1948. Mr. Funk stated that advice had been received from the State Law Department that an award of this contract should not have been made to J. Melvin Roberts due to the fact that the use of materials from the Solomon's Base is a paper transaction and will not affect the cost to the taxpayer.

Mr. Funk withdrew his recommendation made on June 9, 1948, and the Board approved the award of contract in this case to Henry A. Knott, Inc., in the amount of \$17,137.68. Payment is to be made from funds available to the State Roads Commission for this construction. It is understood that the State Roads Commission will be charged for the materials used from the Solomons' Base, in the usual manner.

ANNOTATED CODE:

- 1- The Board approved request of the Department of Information for a copy of the Maryland Code, as well as such volumes of the laws, journals of laws and journals of the proceedings of the Legislature as can, without hardship, be spared to the department by the State Law Library.
- 2- The Board approved request of the Executive Department that it be furnished with a copy of the Annotated Code Book #2 for the Baltimore Office of the Governor.

CHEL TENHAM SCHOOL FOR BOYS:

The Secretary brought to the attention of the Board a letter, dated July 21, 1948, which had been received from Mr. Richard T. Hammond, of 2030 St. Paul Street, Baltimore, offering 73 acres of ground, improved with a large brick house, located on the Curtis Bay Ordinance Road, about six miles from the Baltimore City Hall, for consideration in the selection of a new site for the Cheltenham School for Boys.

The Board requested Mr. Funk to investigate this offer and report his findings at a later meeting.

COMPTROLLER OF THE TREASURY:

The Board approved payments of refunds which were made by the State Comptroller since the last meeting, as follows:--

Admissions Tax - Scardina's Cafe	\$99.08
Chevy Chase Club	1,237.86
Corporation Tax - Warrant #15370, dated June 10, 1948	60.00
Warrant #15827, dated June 18, 1948	20.00
Warrant #131, dated July 6, 1948	20.00
Anne Arundel County Commissioners, being reimbursement of moneys expended during the calendar year 1947 covering refunds made of taxes paid in error to Anne Arundel County and remitted to the State.	237.86
Ethel G. Williams, former Register of Wills for Calvert County, being payment shown to be due under report of the State Auditor dated June 22, 1948, for the period June 10, 1944 to December 31, 1946.	6.21
Robert Bambury, being refund of fine paid for tonging in waters of Talbot County without a license, and remitted by the Governor. The State received the fine December 12, 1946.	23.10

CONSTRUCTION:

The Board approved the following payments which were made by the State Comptroller from the Post War Construction Fund since the last meeting:--

Cheltenham School for Boys	\$ 1,260.00
Clerks of the Works	260.41
State Tobacco Warehouse	2,963.74
Department of Motor Vehicles	787.00
Maryland Training School for Boys	1,479.45
Maryland Tuberculosis Sanatorium-Henryton	239.35
Montrose School for Girls	47.31
Morgan State College	29,481.74
Springfield State Hospital	3,585.40
Spring Grove State Hospital	2,556.70
State Department of Health	119,764.36
University of Maryland	3,924.75
Solomons' Base	20,191.52
St. Mary's Industrial School	5,030.00
	<u>\$191,571.73.</u>

COURT COSTS:

The Board formally approved payments which were made since the last meeting from the budget of the Board of Public Works covering court costs in the following instances:--

Clerk of the Court of Appeals, in the case of Estate of Edward L. Morrison	\$10.00
Clerk of the Baltimore City Court, in the case of Philadelphia Electric Co.	50.00
Clerk of the Court of Appeals, in the case of Philadelphia Electric Co.	10.00
Clerk of the Circuit Court for Montgomery County, in the case of Estate of Edward L. Morrison	20.00,

these payments having been recommended by The State Law Department.

DEPARTMENT OF BUDGET AND PROCUREMENT:

Mr. Kirkman brought to the attention of the Board advice which had been received by the Department of Budget and Procurement from coal contractors of an increase of approximately fifty cents (50¢) per ton on bituminous coal and \$1.00 per ton on anthracite coal, on shipments beginning July 1, 1948, because of wage increases allowed to miners. Mr. Kirkman stated that this will result in an increase in the cost of coal to State agencies of approximately \$45,000 a year and will create a deficit of a corresponding amount in the budgets of these agencies.

After due consideration of the matter, the Board felt that there was nothing else to do but accept the additional charges which are to be made by the coal companies.

DEPARTMENT OF CORRECTION:

The Secretary brought to the attention of the Board a request received from the Department of Correction for authority to transfer \$20,000 to the Board of Correction-State Use Industries Account from:--

Maryland Penitentiary-State Use Industries Fund	\$10,000
Maryland House of Correction-State Use Industries Fund	6,000
Maryland State Reformatory for Males-State Use Industries Fund	4,000,

to take care of salary and traveling expenses of the Industrial Superintendent, Penal Institutions, Sales Promotion Manager, Chief Accountant of the Department of Correction, and the salary of the Production Manager who was appointed as of July 1, 1948.

The Board approved this request.

DEPARTMENT OF STATE FORESTS AND PARKS:

The Secretary brought to the attention of the Board a letter which was received from the Department of State Forests and Parks, dated July 22, 1948, requesting authority to enter into a license agreement with the County Commissioners of Worcester County, granting them the right to widen, straighten, drain and improve the existing road, leading southerly from the Wicomico County Line at Stevens, Maryland, to the Dividing Creek State Concrete Road, which is located on the land leased by the department from the Federal Government. The United States Department of Agriculture has already given their approval for this work.

The Board approved the request of the Department of State Forests and Parks.

DEPARTMENT OF GAME AND INLAND FISH:

The Secretary brought to the attention of the Board a communication from the Department of Game and Inland Fish with which was inclosed a deed between Marshall Bidwell Dierssen and Sidney Carrere Dierssen, his wife, and the State of Maryland, covering a tract of land comprising approximately forty acres of land in Montgomery County, which has been offered to the State, gratis, for use solely as a sanctuary for wild waterfowl.

The Board approved acceptance of this property for use by the Maryland Game and Inland Fish Commission.

GENERAL EMERGENCY FUND:

- 1- The Secretary brought to the attention of the Board a request from the Annapolis Tercentenary Commission that an allotment of funds be approved for that Commission of at least \$10,000.00.

The Secretary was instructed to write the Attorney General and inquire whether it would be permissible for the Board to make a contribution for this purpose; and, whether it would be possible to make an allotment out of the General Emergency Fund for 1949 if such a contribution were authorized.

- 2- The Secretary submitted a request received from the Military Department for an allotment of \$5,539.51 from the General Emergency Fund for the purpose of paying the bill of the State Accident Fund for the period January 1, 1948 to June 30, 1948, covering premium due for the six months period involved.

It was the feeling of the Board that this expense should be taken care of out

of the current budget of the department.

- 3- The Secretary brought to the attention of the Board a request which was received from the Board of Natural Resources for additional funds in the amount of \$4,886.00 from the General Emergency Fund of 1949 to supplement their 1949 appropriation. There was submitted with this letter a statement setting forth, in detail, the reasons why it was deemed necessary to make this request.

The matter was referred to Mr. Kirkman for investigation and report to the Board at the next meeting.

- 4- After a discussion of request received from the Department of Correction for the allotment of \$60,422.00 for the Maryland Penitentiary and \$47,820.00 for the Maryland House of Correction from the 1949 General Emergency Fund, the Board referred the matter to Mr. Kirkman for further screening and a report at the next meeting.
- 5- Upon the recommendation of Mr. Kirkman, the Board approved the following allotments of funds from the General Emergency Fund:-
- a. State Tobacco Warehouse, to supplement Special Fund revenues of the Warehouse to pay operating expenses for the 1948 fiscal year - \$3,181.06.
 - b. Clerk of the Court of Appeals, to take care of salaries increased in accordance with provisions of general increase granted July 1, 1948 - 1,588.00.
 - c. Department of Geology, Mines and Water Resources, for salaries and travel, to continue the survey of underground water resources. The Federal Government accomplishes the work and reimburses the State reimburses the Government for one-half of the cost - 5,000.00.
 - d. State Insurance Department, for salaries and expenses of the Maryland Fire Safety Committee - 5,570.00.
 - e. Judiciary, for expenses for meeting place, secretarial services, and transcript of proceedings, for the Maryland Judicial Conference - 500.00.
 - f. Maryland State Board of Motion Picture Censors, to supplement budget appropriation of \$2,500 for the purchase of new equipment, due to increased price - 761.00.
 - g. Maryland State Planning Commission, to supplement the 1949 budget - 3,200.00.
 - h. Department of Public Improvements, to take care of salary for a Mechanical Engineer at a salary of \$5,000 per year - 5,000.00.
 - i. Public Service Commission, in connection with the Baltimore Transit Company case, to cover the employment of 2 Accountants at \$175.00 per week (total) and for bill of Burns & McDonnell for consultation expenses of \$370.06 - 5,000.00.

LEASES:

Upon the recommendation of Mr. Kirkman; the Board approved the making of renewal leases in the following instances:--

- 1- Bank Commissioner, for space in the Davison Building, Baltimore, at \$3.00 per square foot, effective January 1, 1949.
- 2- State Tax Commission, for space in the Davison Building, Baltimore, at \$3.00 per square foot, effective January 1, 1949.
- 3- University of Maryland with the Somerset County Truck Growers Cooperative Association, Inc., for one year from October 1, 1948, under the same terms and conditions as are in the present lease.

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- 4- Department of Employment Security, for space at 39 Hopkins Place and 116 W. Lombard Street, Baltimore, for three years from January 1, 1949, at \$35,000 per year, from the Mort Allen Realty Company, Inc.
- 5- Crownsville State Hospital, for 25-30 acres of land from Joseph Gomoljak situated 2 $\frac{1}{4}$ miles east of Crownsville.
- 6- State Roads Commission, for land rented from Harry T. Phoebus and Vera B. Phoebus, his wife, for one year from December 17, 1948, at an annual rental of \$600.00.

The Board also approved, upon the recommendation of Mr. Kirkman, the following leases:-

- 1- State Department of Education - Hilbert Optical Co., Inc., for fourth floor and Rooms 303-304 at 200 W. Saratoga Street, Baltimore, for 11 months from August 1, 1948, at an annual rental of \$3,600.00, payable from Federal funds.
- 2- State Department of Education - Robert T. Violet, for space at 4313 Hamilton Street, Hyattsville, for one year from July 1, 1948, at an annual rental of \$780.00, payable from Federal funds.
- 3- Department of Employment Security - Mort Allen Realty Co., Inc., for space at 39 Hopkins Place and 116 W. Lombard St., Baltimore, for three years from January 1, 1949, at \$35,000 per annum.
- 4- Employment Security Board - Fred B. Gerald for 1st floor at 225 Main Street, Crisfield, for 10 months from September 1, 1948, at \$660 per annum.
- 5- Employment Security Board - Chesapeake Theatres Corp., for space at S. W. corner of Dover & S. Harrison Streets, Easton, effective for 9 months from October 1, 1948, at an annual rate of \$1,800.
- 6- Maryland State Fair Board - S. Clayton Seitz and May A. Seitz, for offices at 25 W. Chesapeake Ave., Towson, for one year from July 1, 1948, at an annual rental of \$900.
- 7- State Department of Health - Wm. D. Hardester, Pocomoke City, for 4 years and 9 months from October 1, 1948, at an annual rental of \$900.00. The County Commissioners and the Mayor and City Council of Pocomoke City will reimburse the State to the extent of \$780.00 per year.
- 8- State Department of Health - Aloysius F. King, Leonardtown, for one year from July 1, 1948, at an annual rental of \$420.00.
- 9- University of Maryland - Second English Lutheran Church, 624 W. Lombard St., Baltimore, for one year from July 1, 1948, at an annual rate of \$480.00. This space will be used as a parking lot for the 4 Baltimore Schools and the individuals using the lot will pay a fee of \$1.00 per week, this fee going into a fund for the payment of the rental of \$40.00 per month.
- 10- Maryland Veterans' Commission - Maryland Life Insurance Company of Baltimore, for space at 8-10 South Street, Baltimore, for 34 months from September 1, 1948, at an annual rental of \$3,500.00.
- 11- Comptroller of the Treasury - John H. Bartlett, Rooms 901 and 902 International Building, 1319 F Street, N.W., Washington, D.C., for two years from August 15, 1948, at an annual rate of \$2,640.00. This space will be used for checking with Federal Government on income tax evaders, etc.
- 12- Comptroller of the Treasury - The Dunleer Company, covering Rooms 229, 231, 233, and 235 on the second floor of Dunkirk Building, Dundalk, for three years from October 1, 1948, at an annual rental of \$1,320.00.
- 13- University of Maryland - United States of America, covering the leasing of 1,223 square feet of office space on the 2nd floor of the Agriculture Building, University of Maryland, College Park, for one year from July 1, 1948, at an annual rate of \$660.00.

(Leases)

The Board approved the following requests relative to leases:--

- 1- Comptroller of the Treasury, for permission to allow present lease covering 13-15 W. Baltimore Street, Baltimore, to continue on a year-to-year basis after expiration of the present term on April 30, 1949, with six months' notice required to terminate the lease thereafter.
- 2- Water Pollution Control Commission, for approval of a lease to cover 534 square feet at 2302 N. Charles Street, Baltimore, at \$1,320.00 a year, ~~under a 2-year lease~~. As this agency is located in the Court of Appeals Building, Annapolis, at this time, no funds for rent were included in their budget. Donald H. Garver, for a term of 1 year and 10 months from September 1, 1948.

MARYLAND STATE APPLE COMMISSION:

Upon the recommendation of Mr. Kirkman, the Board approved detailed working budget for the Maryland State Apple Commission for the 1949 fiscal year, in the amount of \$5,785.00, as required by Article 97, Secs. 66-78 of the Annotated Code-1947 Supplement.

MARYLAND HISTORICAL SOCIETY-World War II Records Division:

The Board approved detailed working budget submitted by Mr. Kirkman, with his recommendation for approval, of the Maryland Historical Society-World War II War Records Division for the fiscal year 1949 in the total amount of \$22,000.00.

MARYLAND PENITENTIARY:

The Secretary brought to the attention of the Board a request received from the Department of Correction for authority to write-off as uncollectible an account said to be due by the Department of Budget and Procurement to the Maryland Penitentiary, in the amount of \$106.00, and of which Mr. Kirkman has no knowledge.

The Board approved this request.

MARYLAND VETERANS' COMMISSION:

The Secretary submitted to the Board report received from the Maryland Veterans' Commission covering activities of service administered to Maryland Veterans seeking information about their various benefits in the fiscal year 1948.

The Board ordered this report filed.

MILITARY DEPARTMENT:

The Secretary brought to the attention of the Board a request received from the Military Department that the sum of \$37,027.72 to be received in the settlement of the fire loss damage at the Barracks Buildings at Camp Ritchie, on March 6, 1948, be credited to Budget Item #208-c-Federal Receipts and Disbursements.

The Board directed that this money be credited to a new item to be set up in the budget of the Military Department and not be confused with the item in which Federal receipts and disbursements of the Military Department are carried.

MORGAN STATE COLLEGE:

The Board approved payment of transmittals in the amounts of \$26,833.63 and \$1,605.80 submitted by Morgan State College covering scholarships for the 1948 summer sessions, these payments being recommended by the Department of Budget and Procurement and being a part of the report submitted to the Board at a previous meeting.

The Secretary brought to the attention of the Board report of the Trustee Committee on State Scholarships-Morgan State College as of July 8, 1948, covering their reconsideration of the three scholarship grants which the Board declined to approve at its meeting of June 29, 1948. The Scholarship Committee report had been distributed to the members of the Board prior to this meeting.

After due consideration, the Board approved the award of the scholarship grants in question and authorized payments of transmittals for \$133.50 and \$642.00 to cover same.

Mr. Funk brought to the attention of the Board the matter of request of Baltimore City for an easement on Morgan State College property of two small parcels of land to be used for construction of a storm water drain, which matter has been under consideration for sometime.

After a discussion of the matter, the Board formally approved an Agreement by and between the Mayor and City Council of Baltimore, and the State of Maryland, whereby the State of Maryland is to receive clear title to a tract of land totaling 5.002 acres, located contingent to and immediately south of the present property of Morgan State College known as Morgan College Christian Center, said property having a front of about 289 feet on the east side of Hillen Road and extending south-east about 682 feet. This tract also includes a 20 ft. roadway running east from Hillen Road about 723 feet - located north of Morgan Christian Center, which tract is connected to the larger tract mentioned above, south of Morgan College by a 25 ft. strip 208 feet long.

In return, the State is to convey to the City of Baltimore two tracts along the east side of Hillen Road, one North and one South of Arlington Avenue, and each including areas adjacent to Arlington Avenue, totaling 3.306 acres, which property is to be used by the City for widening Hillen Road and Arlington Avenue at the intersection of Hillen Road and constructing a new road known as Perring Parkway.

Mr. Funk advised the Board that this Agreement had been reviewed and approved by The State Law Department.

The Board discussed the general policy of approving the scholarship awards granted by Morgan State College as recommended by the Scholarship Committee and felt that no scholarships should be awarded outside of the United States, in any case. The Secretary was requested to advise the Scholarship Committee accordingly.

STATE EMPLOYEES:

- 1- The Secretary brought to the attention of the Board a petition drafted by the employees of the Maryland Training School for Boys to the Superintendent of that institution relative to the maintenance of employees at the school.

The Board deferred any action on the petition because of the study which is being made at this time relating to maintenance and other personnel problems, and instructed the Secretary to refer the petition to Mr. Walter N. Kirkman, Secretary of the Standard Salary Board, since the study of personnel problems is being made at the instance of that Board.

- 2- The Secretary brought to the attention of the Board a letter from the Department of Correction and payroll covering the amounts for various employees of the Maryland Penitentiary for services on legal holidays on which the employees worked in the fiscal year 1948. The Board of Correction stated that it was not possible to give these employees leave on other days to compensate them for the holidays on which they worked.

The Secretary also brought to the attention of the Board request of the Maryland Training School for Boys for authority to make payments to employees of that institution who worked on the holidays of July 5th and May 31st, 1948, as it is not possible to grant these employees leave on other days to compensate them for the holidays worked.

The Secretary was instructed to refer the above requests to Mr. Kirkman for study and report.

- 3- The Secretary brought to the attention of the Board a letter, dated July 9, 1948, from The State Law Department relative to the request of the State Department of Health for authority to make payment to the Church Home and Hospital for surgical work and post-operative treatment and care for Mrs. Elva Stewart, a patient at the Mt. Wilson Tuberculosis Sanatorium, in the amount of \$302.83.

The Board approved the payment of this expense from the 1948 appropriation for a Surgical Unit at Mt. Wilson Sanatorium.

- 4- After due consideration, the Board approved extensions of sick leave in the following instances:--

Maryland Penitentiary - Wm. T. Booker, Guard, for the month of July 1948.
 (This employe was retired as of August 1, 1948)
 State Industrial Accident Commission - Helen C. Kennedy, Senior Clerk, from May 24 to September 1, 1948.
 State Roads Commission - Oscar P. Dennis, Chauffeur, for the months of July, August, and September 1948.
 State Roads Commission - Reynonlds Brittingham, Motor Equipment Operator, for such time as may be needed in the month of August 1948.

STATE EXAMINING BOARDS:

Upon the recommendation of Mr. Kirkman, the Board approved the detailed working budget submitted for the State Board of Physical Therapy Examiners for the fiscal year 1949, in the total amount of \$1,650.00.

STATE DEPARTMENT OF HEALTH:

The Secretary advised the Board of receipt of a letter from Dr. R. H. Riley, Director of the State Department of Health, stating that the Anne Arundel County Health Department, which is presently housed in the State Office Building at Annapolis, will be taken care of in the new Court House which is to be constructed for Anne Arundel County, and that if quarters can be found before the County Commissioners have completed the building, the department will be very glad to vacate the State quarters now being used.

The Secretary was requested to keep in touch with this matter in order that the Health Department might be moved as soon as possible and the space being occupied be made available for State offices.

STATE PROPERTY:

- 1- The Board approved request of the Department of Budget and Procurement for authority to remove from that department's inventory items totaling \$52.55 which were loaned to the Maryland Training School for Boys over a period of years; and one lot of small tools in the amount of \$91.54 which were inadvertently included in the department's inventory rather than the Maryland Training School for Boys.
- 2- Upon the recommendation of Mr. Kirkman, the Board approved the removal of the following items from the inventory of the Camp Ritchie Hospital-State Department of Health: 7 Simmons beds, with springs; 7 Simmons dressers; and 7 dresser mirrors.
- 3- Upon the recommendation of Mr. Kirkman, the Board approved request of Crownsville State Hospital for permission to purchase from Dr. Jacob Morgenstern a Universal Electric Range for \$50.00, to be used by the Clinical Director.
- 4- Upon the recommendation of Mr. Kirkman, the Board approved the disposal of property and equipment which is of no further use to the State, as follows:

State Auditor	\$ 131.60
Admissions Tax Division	786.00
Crownsville State Hospital	276.50
Department of Employment Security	330.00
State Department of Health	324.88
Military Department	583.80
Morgan State College	280.00
Maryland State Police	137.25
Maryland State Reformatory for Males	4,036.88
State Roads Commission	244.40
Rosewood State Training School	1,710.00
Spring Grove State Hospital	171.35
State Tax Commission	4.52
State Teachers College - Bowie	1,757.63
State Teachers College - Frostburg	30.00

Department of Tidewater Fishers	\$1,200.00
Maryland Tuberculosis Sanatorium-Henryton Branch	30.00
University of Maryland-Baltimore College of Dental Surgery	400.00
State Use Industries	550.00
State Accident Fund	50.00
State Auditor	1,000.00
Comptroller of the Treasury	19.75
Department of State Forests and Parks	885.00
State Department of Health	260.00
State Department of Public Welfare	575.00
	<u>\$15,774.56.</u>

STATE RECORDS:

The Secretary brought to the attention of the Board a request from the State Comptroller for authority to dispose of certain old records stored in the basement of the Court of Appeals Buildings and which must be moved in some way now that the building is being renovated. Dr. Morris L. Radoff, State Archivist, had advised the State Comptroller that these records are not worth permanent storage at the Hall of Records, the records in question being shown on a list submitted by Dr. Radoff with his letter of August 10, 1948.

The Board approved the disposal of these old records in the usual manner, with a certificate of destruction being filed with the Hall of Records.

STATE ROADS COMMISSION:

Upon the recommendation of Mr. Kirkman, the Board approved the purchase of the following pieces of land by the State Roads Commission, payable from current funds of the Commission:--

- 1- At Denton, 5.8 acres, including a 50-ft. unopened street, for use as a district office and garage site, at a cost not to exceed \$3,000.00.
- 2- At Leonardtown, a wharf from Frank J. Combs, for \$3,500, to be used for unloading maintenance materials.

The Board approved request of the State Roads Commission for concurrence in the execution of the following Deeds and Agreements by that Commission:--

Deeds: B. Howard Brown and Alicia B. Brown, his wife, for land in Cecil County
Isabel H. M. Young and Henry S. Young, for land in Cecil County
Frederick W. Huller and Bertha E. Huller, his wife, for land in
Baltimore County
Joseph S. Biles, Jr. and Freda Biles, his wife, of land in Balti-
more County
Clara K. Kraft, of parcels #1 and #2 in Howard County
James Bechie and Marie Bechie, his wife, of land in Allegany County.

Rental Agreement, or Lease:

Alwina Herman, for dwelling house and property in Baltimore County,
at \$65.00 a month from July 1, 1948
L. B. Alexander, for part of store and basement located in Balti-
more County, for \$40.00 a month as of July 1, 1948.
Knud R. Olsen and Mabel S. Olsen, his wife, for portion of store
and living quarters and basement, located in Balti-
more County, for \$30.00 a month as of June 1, 1948.

UNIVERSITY OF MARYLAND:

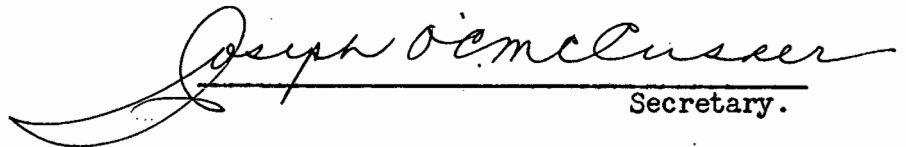
The Secretary brought to the attention of the Board the request of the University of Maryland for authority to write-off certain accounts receivable which the University feels are uncollectible, totaling \$2,806.82, together with a letter received from The State Law Department dated July 13, 1948 in reply to a letter written by the Secretary to the Attorney General Relative to this matter.

After discussion of the request, the Board approved the writing off of these accounts as uncollectible.

Upon the recommendation of Mr. Kirkman, the Board approved the budget of the University of Maryland for the fiscal year 1949, copies of this budget and statement of reconciliation and explanations having been sent to each member of the Board prior to today's meeting.

ADJOURNMENT:

There being no further business, the meeting was adjourned.


Secretary.

